



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		T.S.NEGI GOVT. COLLEGE RECKONGPEO
Name of the head of the Institution	Dr. Chaman Mahajan	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01786222591	
Mobile no.	9418162755	
Registered Email	gcreckong-peo-hp@nic.in	
Alternate Email	naac.gcreckongpeo@gmail.com	
Address	T.S. Negi Govt. College ReckongPeo distt. Kinnaur (HP)	
City/Town	ReckongPeo	
State/UT	Himachal pradesh	
Pincode	172107	

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Janak Negi
Phone no/Alternate Phone no.	01786222591
Mobile no.	9418485075
Registered Email	gcreckong-peo-hp@nic.in
Alternate Email	naac.gcreckongpeo@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/09/aqar_report-2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://tsnegigcreckongpeo.ac.in/academic-calender/#1629355390119-fbf79cf0-1b8f

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.31	2016	25-Apr-2016	25-May-2021

6. Date of Establishment of IQAC	10-Jun-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
New books were purchased for College Library	19-Apr-2018 1	482
workshop on equal opportunity was organized	04-May-2018 1	70
Sanitary Napkins vending machine was purchased and installed	25-Jun-2018 1	273
Ten day workshop on gender sensitization, self defense and matri shakti was organized	13-Mar-2018 10	129
Workshop on innovative and best practices was organized	28-Apr-2018 1	79
Feedback from students , parents and teachers was received	26-Feb-2018 1	83
Regular meetings of IQAC with different Stakeholders were organized	11-Dec-2017 8	107
Special /Tutorial/Extra classes were taken	30-Nov-2017 30	187
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
T.S. NEGI GOVT. COLLEGE RECKONG PEO	nil	nil	2017 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
An amount of Rs.161186/ was deposited online in bank accounts of 189 students under different scholarship schemes.	
Amount of Rs 4900/ was utilized for INFLIBNET online digitalization of library.	
Books of Rs. 66759/ were purchased in library	
Amount of Rs. 76243/ was spent on workshops seminars and counseling sessions.	
Societal activities , awareness campaigns and rallies were carried out.	
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achivements/Outcomes
To Organize various workshops and sessions on career counseling and guidance	organized
To purchase Books for College Library	purchased
To observe days of national and international Importance	observed
to fill up and verify online scholarship forms of students	filled up and verified
to conduct mid semester exams, practical exams and end semester exams	organized
to conduct mid- semester exams, practical exams and end semester exams	conducted
to carry out societal activities like cleanliness, blood donation, awareness campaigns and rallies etc.	organized
to impart training to to students related to horticulture/floriculture etc	imparted
to evaluate answer scripts of house exams and assignments	evaluated

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	23-Feb-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Student Database Management System Student Internal Assessment Management System Library information and management System Salary and Payroll management System Records of employee and Service books are maintained online. Online digital system for Scholarship Transfer through PMIS software GPF/CPF/NPS is maintained through digital mode term end exams are managed through digital system Application forms for scholarships are filled up in online mode and credited through digital system.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college has little role in curriculum development as we follow the curriculum developed by Himachal Pradesh University Shimla. Academic Calendar is prepared so that curriculum is implemented properly. Various committees have been constituted for the smooth functioning of the college. Various meetings are held at the beginning of the session for proper execution of the curriculum. First week is declared zero week where time-table committee work out the time table of respective streams and a blue print is prepared for the completion of syllabus in time. Institution provides basic facilities viz. ICT enabled class-rooms, internet connectivity library, laboratories and a conducive teaching learning environment for effective curriculum delivery. Teachers enrich curriculum with latest developments in the field. Activities like quiz, seminar and field trips are organized to aid teaching. Teachers maintain records of all activities, assignments and tests for continuous assessment. Library has a number of good books, magazines and journals for aid

of students and teachers. Laboratories are also well equipped with the latest instruments Head of the institution and IQAC regularly take feedback from students and monitor progress in curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	Nil	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Humanities	01/07/2017
BCom	Commerce	01/07/2017
BSc	Science	01/07/2017
BCA	Computer Application	01/07/2017
PGDCA	Computer Application	01/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	Nil	Nil
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Humanities and Social Sciences	Nil
BCom	commerce	Nil
BSc	Science	Nil
BCA	Computer Application	Nil
PGDCA	Computer Application	Nil
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

<p>Feedback Obtained</p> <p>A Total number of 53 students provided feedback for the session 2017-18. Total students agreed that they were guided by the teachers while choosing programme and career option. 43 students were satisfied by the study material by the subject teachers and their method of teaching was excellent. While students looked satisfied with the study material and teaching method so they described the same 'very good. 39 students were satisfied (termed excellent) by the additional study material provided by the subject teachers. 36 students opined that the teachers covered the course content, syllabus in time 23 students described that the remedial ,special, tutorial classes taken by teachers were excellent an interesting.52 students were satisfied with modern tools of teaching and learning like internet facility, smart class Rooms, Computer and library. 39 students described that the manners of Mid-Semester Examinations, House Examinations Seminars and assignments was excellent. 42 students agreed that they were provided enough opportunities to participate in Co-Curriculum activities of the college. 32 students opined that lecture method and discussion appeal them the most, while 14 students were of the opinion that power point presentation and demonstration appeal them the most, majority of the parents (18) were satisfied with the teaching learning the environment of the college besides co-curricular cultural, sports and societal activities organize by the college. 16 parents opined that infrastructural facilities must be improved and developed in the institution. 11 members of alumni association also opined that better infrastructure and PG Courses in some subjects are required. 14 teachers were satisfied with the work and leadership skills of the head of institution. They also opined that the head must make best efforts to lead the institution to higher level of learning and infrastructural development with the assistance of teachers, CSCA, PTA, Alumni association, local public representative and with State Govt.</p>
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CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
PGDCA	Computer Application	40	21	21
BCA	Computer Application	120	11	11
BCom	Commerce	180	77	77
BSc	Science(Medical and Non-Medical)	300	74	74

BA	Humanities and Social Sciences	660	299	299
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	461	21	24	3	3

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
24	5	4	5	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Various societies for mentoring the students are framed, where they provide guidance as per the requirement of the student's interest. Mentors make the students aware of the designed and framed curriculum. In the beginning of the session 2017-2018 mentor assured that proper induction of the students about the different activities and events organized in the college. All the teachers of the college played the role of mentors in their respective classes. During the entire process every effort was made to know the expectations of students and what the College expects from the students. Time to time direct and indirect mentoring was done wherever possible and necessary. Mentoring was provided to the students in various aspects of their personality development so that the students can improve themselves during their college life. Guidance was focused on soft skills, Communication skill and life skills etc. Various societies were framed in order to mentor the students from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
482	23	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20	19	1	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level,	Designation	Name of the award, fellowship, received from Government or recognized

	international level		bodies
2017	nil	Nil	nil
2018	nil	Nil	nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
PGDCA	Computer Application	Semester	25/06/2018	26/10/2018
BCA	Computer Application	Semester	09/05/2018	27/06/2018
BCom	Commerce	Semester	01/05/2018	30/07/2018
BSc	Science	Semester	09/05/2018	30/06/2018
BA	Humanities	Semester	09/05/2018	30/06/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the beginning of academic session 2017-18, University notified the schedule for the conduct of examination, evaluation of answer-scripts and declaration of the result. The Continuous Comprehensive Assessment (CCA) constitutes 30 of the total marks and university has approved a fixed pattern for the same so that the students are to be evaluated. Therefore there is uniformity in evaluation throughout the affiliated and constituent colleges under Himachal Pradesh University Shimla. It was made necessary to score minimum 35 in both the categories i.e. theory and CCA separately and collectively 45 to pass the complete course. At institutional level, Mid-term Examinations were held in September 2017 and February 2018. Assignments were evaluated by respective subject teacher. Seminars were also organized as per subject requirement. Marks for Internal Assessment and Practical awards were entered in the website of Himachal Pradesh University, Shimla-5 before the declaration of Term-End Exam results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College has framed its own academic calendar for the session 2017-18 (already uploaded on the college website) in the beginning of the session. It was also printed on the prospectus of the college. It envisaged all the activities which were to be organized/performed during the entire academic year. College prepared the calendar as per the university calendar guidelines. Since our college is affiliated to Himachal Pradesh University Shimla, there was limited scope for the changes in the basic structure however, we added all the activities or celebration of important Days (National/International importance). It included dates for regular activities, last dates of admission, PTA general house meeting, CSCA election, college athletic meet, mid-term exam date, filling of examination forms, Examination fees etc. It helped the stakeholders to know in advance about what were the activities to be performed or organized during the academic year. It served as a guiding document which further helped them to perform the activities as per schedule.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/09/Programmes-outcomes-2017-18.docx.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Post Graduate Diploma in computer application	PGDCA	Computer Application	18	16	88.88
Bachelor of Computer Application	BCA	Computer Application	3	2	66.66
Bachelor of Arts	BA	Humanities	57	50	87.71
Bachelor of Science	BSc	Science	18	16	88.88
Bachelor of Commerce	BCom	Commerce	25	24	96

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/08/Student-Satisfaction-Survey-2017-18.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	nil	0	0
Any Other (Specify)	0	nil	0	0
International Projects	0	nil	0	0
Students Research Projects (Other than compulsory by the University)	0	nil	0	0

Projects sponsored by the University	0	nil	0	0
Industry sponsored Projects	0	nil	0	0
Interdisciplinary Projects	0	nil	0	0
Minor Projects	0	nil	0	0
Major Projects	0	nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day workshop on Equal opportunities	IQAC and Career Counseling cell	04/05/2018
Ten day workshop on gender sensitization, Self defense and matri shakti	IQAC	13/03/2018
One day workshop on Innovative and best practices	IQAC	28/04/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
nil	nil	nil	nil	nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	nil	Nil	0
International	nil	Nil	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
nil	Nil
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
nil	nil	nil	2017	Nil	Nil	nil
nil	nil	nil	2018	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	Nil	Nil
Presented papers	Nil	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environment day	NSS, Rovers and Rangers units of college	2	69

Tree Plantation drive	NSS unit of college	1	49
Environment and cleanliness drive	NSS unit of college	1	53
Kargil Vijay Diwas	NSS unit of college	1	67
Cleanliness Drive	NSS, Rovers and Rangers units of college	2	73
Environment Awareness Rally	NSS unit of college	2	48
NSS day	NSS unit of college	1	47
Independence Day Parade	NSS, Rovers and Rangers units of college	3	68
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	nil	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Day Against drug Abuse	National Service Scheme (NSS) Rovers And Rangers	Awareness Drive	2	39
International Youth Day	National Service Scheme (NSS) Rovers And Rangers	Plantation and Cleanliness Drive	2	45
World Consumers Day	National Service Scheme (NSS) Rovers And Rangers	Awareness Drive	2	34
World Mental Health Day	National Service Scheme (NSS)	Cleanliness Drive	1	43
International Women day	National Service Scheme (NSS) Women Cell	Awareness Drive	2	53
2nd International	National Service Scheme	Cleanliness Drive	2	46

Yoga Day	(NSS) Rovers And Rangers			
Swachh Bharat Abhiyaan	National Service Scheme (NSS) Rovers And Rangers	Awareness Drive	2	49
AIDS Awareness Day	Red Ribbon Club National Service Scheme (NSS)	Awareness Drive	2	67
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
nil	0	nil	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
8068400	8068400

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
nil	Partially	nil	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10297	2059400	Nil	Nil	10297	2059400
Reference Books	3709	11112700	Nil	Nil	3709	11112700
e-Books	Nil	Nil	Nil	Nil	Nil	Nil
Journals	Nil	Nil	Nil	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others(s pecify)	Nil	Nil	Nil	Nil	Nil	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	31/05/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	47	2	47	0	34	4	9	10	0
Added	0	0	0	0	0	0	0	0	0
Total	47	2	47	0	34	4	9	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2305070	2305070	2705070	2705070

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Standard procedures and policies were used for the maintenance and utilization of the physical, academic and support facilities, which are further adhered by various committees. These Committees were framed at the beginning of the last academic session i.e. 2017-18. For the maintenance of the physical facilities and infrastructure the college development committee, purchase committee, committee for furniture-repair followed proper procedures and policies for the smooth functioning of each renovation work. To meet the various academic requirements, assignments and facilities, computer labs were established. After the introduction of RUSA, the physical requirements of various laboratories, library, sports complex, computers, classrooms etc. were completed through proper channel out of funds provided by central as well as state government. (Documents are available as hard copies in the institution)

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	Post matric	189	1161186

	SC/Post Matric ST /Post Matric OBC/KCCY/IGUCY		
b)International	nil	Nill	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Special Classes, Counseling, Mentoring	13/11/2017	83	Teachers and resource persons (T.S Negi GC Reckong Peo).
Soft Skills	09/09/2018	74	teachers
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career Counselling and Guidance Cell	105	105	6	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nill	Nill	nil	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to

Nill	7	T.S. Negi GC Reckong Peo	Humanities	HPU Shimla /Affiliated College	M.A(Eco., English, Hindi, Sanskrit, History, Pol. Science)
2018	6	T.S. Negi GC Reckong Peo	Humanities /Science	HPU Shimla /Affiliated College	LLB
2018	3	T.S. Negi GC Reckong Peo	Humanities /Science/Commerce	HPU Shimla /Affiliated College	B.Ed
2018	14	T.S. Negi GC Reckong Peo	Chemistry(Science)	HPU Shimla /Affiliated College	M.Sc Chemistry
2018	3	T.S. Negi GC Reckong Peo	Physics(Science)	HPU Shimla /Affiliated College	M.Sc Physics
2018	2	T.S. Negi GC Reckong Peo	Maths(Science)	HPU Shimla /Affiliated College	M.Sc Maths
2018	2	T.S. Negi GC Reckong Peo	Botany(Science)	HPU Shimla /Affiliated College	M.Sc Botany
2018	3	T.S. Negi GC Reckong Peo	Zoology(Science)	HPU Shimla /Affiliated College	M.Sc Zoology
2018	10	T.S. Negi GC Reckong Peo T.S. Negi GC Reckong Peo	BCA/B.Sc/B.com	HPU Shimla /Affiliated College	MCA/M.Sc/M.com

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nill
SET	Nill
SLET	Nill
GATE	Nill
GMAT	Nill
CAT	Nill
GRE	Nill
TOFEL	Nill
Civil Services	Nill

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Annual athletic meet	college	111
CSCA Cultural Function	College	95
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	nil	National	Nill	Nill	Nill	nil
2017	nil	Internat ional	Nill	Nill	Nill	nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has its own Council of Student Central Association (CSCA) which is nominated and constituted on the merit basis from B.Sc/B.Com/BA/BCA/PGDCA for the session 2017-18. CSCA has four Office Bearers and 16 class and nominated Representatives from different classes and from NSS/RR/Sports/Clubs/Societies/Cultural wings etc. CSCA actively participated and cooperated in smooth functioning and organization of various activities. On the occasion of various college functions (CSCA Functions, Teachers Day, Celebration of important Days, Annual Athletic Meet, Inter-College Competitions, and provide feedback about basic infrastructural facilities, teaching-learning related problems, students problem/grievances etc. They also make their significant presence while short listing the candidate for intercollege and inter-class activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

12

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization and participative management is important to get work done on time and to bring quality in work. Decentralization and participative management is completely reflected in the committee system and delegation of

some of the important activities to the teaching and non-teaching faculty. Various committees have been formulated which perform their role well in time. These committees help the college in smooth functioning. Conveners hold meeting with the members for the performance of their respective duties in time to time. Committees for admission, women grievances, buss-pass, attestation on behalf of the Principal, cultural events etcetera are framed and these are notified in the prospectus of the college for the academic session. For specific work like annual function, CSCA, function, annual athlete meet, special committees are framed. The progress report of the work done by different committee was evaluated at the end of the session. Faculty members were also delegated the power to sanction the 3 days leave to the students of their major subject or course. Co-Ordinators were made to look after the self-finance courses.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Admission is provided in variety of courses under two measures for UG courses in different subjects, merit base practice is followed with specified number of seats. In self financing courses of PGDCA and BCA, admission is based on entrance test cum merit basis. Reservation roster is strictly followed as per HP University norms.
Examination and Evaluation	Examination is divided into two parts i.e., CCA and Term end exams. CCA composed of class test, assignments, attendance, and mid-term test. End-term exams are taken as per university date sheet and evaluation is done at various evaluation centers made by university.
Research and Development	Teachers are allowed to attend the seminars, workshops etc. but college has no center for research.
Library, ICT and Physical Infrastructure / Instrumentation	Library is well equipped and upgraded with latest feature. It has varied books (text books, reference books, and journals), magazines, and newspapers, Photostat facility at reasonable rate and with limited open access system. Books are catalogued in the 'SOUL' software. INFLIBNET facilities with eresource are available. ICT measures are appropriately used by the faculty. College is having ample infrastructure to meet the requirement of students and teachers with 'Gymnasium' amenity. Science laboratories are also well furnished with latest updated

	equipment.
Human Resource Management	For the management and development of the human resources they are allowed to attend the training Programmes. Proper meetings are organized and conducted with the concerned parties in case of any grievance. Committees are framed on the basis of specialization and efficiency of the human resource working the institution. Human resource is it teaching and nonteaching all are free to give suggestion and advise the administration when they feel necessary and re important for the growth of the organization.
Industry Interaction / Collaboration	In self financing course like PGDCA and BCA, industrial visit is the integral part of internship (on the job training for 8 Weeks) by collaboration with the industries.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	In planning and Development, all the monitoring and execution of various plans related to RUSA, UGC Affairs, Directions from the Education Department/Directorate of Higher Education/Secretariat Shimla/ Treasury Office/Govt/Private Bodies etc. were mostly done through email and online mode
Administration	e-Service Books were maintained and updated as per requirement.
Finance and Accounts	e-salaries were updated and modified on each month, increments were inducted and taxes were deducted within e-salary as per requirement and by the end of financial year 2017-18
Student Admission and Support	Online Fee Submission
Examination	Examination Fees, e-forms were verified through online mode and respective Roll Numbers generated. The awards for Internal Assessment and Practical of respective subject were submitted online on HPU Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

2017	nil	nil	nil	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	01/06/2017	31/05/2018	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
orientation programme	1	26/11/2017	25/12/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Scholarships for SC/ST/OBC/Minorities/IGUCY/KCCY

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In the beginning of a financial year, the annual budget is allocated. Proper external and internal audit is conducted in the college. External audit is done by auditors from Auditor General office from Shimla. They conduct the audit and submit the report. For internal audit College Bursar ensures the proper receipts and payments of the funds after verifying the bills and all the codal formalities. Further internal audit of PTA funds is also done by the committee members constituted by the institution

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Parent Teachers Association(PTA) 2017-18	259836	Student welfare

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6.4.3 – Total corpus fund generated

259836

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	Yes	Scrutiny Committee
Administrative	No	nil	Yes	Various Committees

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Provided valuable suggestions for the development of the institution for the session 2017-18. Pointed out the weaknesses of the college related departments and suggesting rectifications during the session 2017-18. Communicating views which the students feel shy to communicate directly to the teachers about the college and the department. Regular meetings of PTA were conducted in which Parents interacted with the Principal and the Teachers. PTA also helped in the appointment of Guest Faculties out of PTA Fund throughout the session.

6.5.3 – Development programmes for support staff (at least three)

Supporting Staff was encouraged and relieved to attend training/workshop/capacity building Programmes. Important notices, circulars and notifications related to promotional benefits and other welfare schemes issued from the Govt. of Himachal Pradesh were positively intimated to them. Income Tax related issues and RUSA Funding related problems were addressed.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

The institution had communicated about the shortage of faculty members in different departments to the higher authorities. Hostel facility was provided to 23 girl students. Quality of INFLIBNET(Soul 2.5) software was improved . Various workshops and sessions on Career counseling and other topics were organized. Equipments, Chemicals and instruments of Rs. 638664/- were purchased for labs. Tutorial, Special, Extra classes were taken. Kabaddi mats and articles of sports amounting to Rs 808101/- were purchased. An amount of Rs. 10274400/- was deposited with Executive Engineer HPPWD, Kalpa Division for the construction of new botanical garden, repair of drainage and construction of additional block in pre fabricated structure.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Workshop	13/07/2017	13/07/2017	22/07/2017	53

	on Gender Sensitization ,Self-defence and Matrishakti was organized by IQAC and career counseling cell				
2017	Lecture on drug abuse was organized by NSS unit of College, DSP Kinnaur was the worthy resource person	22/12/2017	22/12/2017	22/12/2017	60
2017	One day seminar on 'Choosing vocational courses after graduation' was organized with the assistance of Global Academy of Professional Studies, Chandigarh	23/12/2017	23/12/2017	23/12/2017	98
2018	Workshop on 'Equal Opportunities' was organized by IQAC. Mr. Gopi Chand, Assistant Professor of Chemistry was the worthy resource person	04/05/2018	04/05/2018	04/05/2018	47
2018	Workshop on innovative and best practices	24/04/2018	24/04/2018	24/04/2018	56

was organized with the assistance of Dept. of Horticulture Reckong Peo

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Enrolment	01/07/2017	31/07/2017	273	209
Annual Athletic meet	28/12/2017	28/12/2017	19	15
CSCA composition	07/09/2017	03/05/2018	12	8
CSCA Cultural Function	19/12/2017	19/12/2017	18	16
NSS	01/07/2017	31/05/2018	50	50
Rovers and Rangers	01/07/2017	31/05/2018	12	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Under the universal vision of Save Environment varied approaches adopted by the institution are:- Environment studies is an integral part of curriculum for enhancing environment consciousness among students. Various awareness campaigns and rallies are organized by NSS and Eco- Club during every academic year to save environment and keep it neat and clean . Air purifier plants(indoor and outdoor) are also planted in college premises. New energy saving electrical appliances are preferred. Plantation and care drives in collaboration with forest department are carried out throughout every academic session by Eco- Club, NSS and Rovers and Rangers.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill	No	Nil

development for differently abled students		
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	16/08/2017	1	Societal Activity	uprooting cannibas near govt. colony, mini secretariat, industrial area and court complex at Reckong Peo	48
2017	1	1	21/09/2017	1	Societal Activity	Voters awareness rally in collaboration with DC office kinnaur at village khwangi and reckong peo town	72

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Central Civil Services (Conduct Rules)	Nil	1964, As per article 19(1) and (2) to (6) of the constitution, any Govt. servant who violates the restrictions imposed by general laws becomes liable for punishment as prescribed under the relevant laws. And in addition, if CCS

		conduct rules are also simultaneously violated he/she becomes liable to disciplinary action as well. Every employee of the institution tries to follow conduct rules in letter and spirit.
Central Civil Services (classification, control and appeal rules)	Nill	1965, The disciplinary action is taken under the provision of these rules. Minor major penalties can be imposed after following the procedure.
Government of HP Office Manual (3rd edition)	Nill	April 2011, Fundamental Rules Fundamental Rule 11 provides that a Government servant is at disposal of the Government for 24x7 Hrs which pays him and he may be employed in any manner required by the proper authority. Proviso under FR 17(1) deals with no work no pay. FR 17A deals with unauthorized absence. Right to information act (2005) Every public information officer is bound to supply information except classified information to general public under this
Education code	Nill	2001, It also deals with code of conduct for teachers and value education. Procedure for constitution of PTA and its role in development of institution is also mentioned in it.
College Prospectus (Annual Publication)	Nill	June 2017, Besides, providing information about the admission process college prospectus also has details about statutory guidelines and code of conduct for students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2017	05/06/2017	84

International Yoga Day	21/06/2017	21/06/2017	44
Anti-Tobacco Day/ Drug Abuse Day	27/06/2017	27/06/2017	47
Independence Day	15/08/2017	15/08/2017	52
Teachers Day	05/09/2017	05/09/2017	136
Hindi Diwas	14/09/2017	14/09/2017	68
NSS Day	24/09/2017	24/09/2017	94
Gandhi Jayanti	02/10/2017	02/10/2017	103
World AIDS Day	01/12/2017	01/12/2017	144
National Science Day	28/02/2018	28/02/2018	74

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Strict ban on plastic in the campus . College is made smoking free. Use of dustbins for wet and dry garbage. Installation of ample number of power saving LED lights in campus. Planting and caring of plants and trees in the campus. Planting and caring of indoor plants and ornamental plantation done.Competition organized where awareness regarding environment is made.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Engagement of Students in Community Services: To make our students responsible and sensible towards society, various events of social importance, awareness on social evils and problems were organized. It included awareness rallies on Drug Abuse, AIDS Awareness, Blood Donation Camp, celebration of important days and Swachhta Campaign in our surrounding locality. The Institution has adopted land at forest colony Reckong Peo where volunteers of NSS, RR and students of Eco-Club plant saplings and make regular visits for nurturing the plants. 2. Emphasis on escalating competence in students for their holistic development: In cultural events, students brought laurels and commendable position in Folk-song and Folk dance. Institution's NSS and Rovers Rangers participated in Distt. Level Republic Day and Independence day Parade and function. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future. The institution is careful about eco-friendly environment, green campus and cleanliness. The traditional lights have been replaced by LED lights. Medicinal plants will be grown nearby girls hostels in forest land. will be grown nearby girls hostels in forest land.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://tsnegigcreckongpeo.ac.in/best_practices/#1638777629505-7c864742-c3b9

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

This college was established on 16 th August 1994 as an institution of higher learning at Reckong Peo, District Kinnaur, the Tribal area of Himachal Pradesh. This institution offers Arts, commerce, Science and BCA courses at UG level and

PGDCA at PG level. It also runs IGNOU centre which caters to the need of studies for the working and tribal people of the area. Committed to bring about the overall development of the students our college focuses on motivating the students to discover their talent in extra-curricular, sports, cultural and societal activities. Students of this college excel in sports activities at national and state levels. Mentors, coaches, artists, horticulturists, floriculturists, hydro-electrical project directors and prominent experts from different fields are invited to share their expertise and guide the students to perform well in these related fields from time to time. For any educational institution sports ground and library is essential. Our college has good library with various facilities and also have a ground where students can make themselves ready for their future.

Provide the weblink of the institution

<https://tsnegigcreckongpeo.ac.in/wp-content/uploads/2021/12/Institutional-Distinctiveness-2017-18.pdf>

8.Future Plans of Actions for Next Academic Year

To collect institutional feed back from different stakeholders. To organize Seminar/workshops and counseling sessions. To organize tutorial/special/extra classes. To Purchase items of sports equipments /chemicals. To purchase books for library. To provide financial assistance to students under different scholarships schemes. To improve the quality networking of INFLIBNET(SOUL2.5). To encourage teachers to attend OP/RC/STC/Conferences and to publish research works. To conduct house tests, practicals and end-semester exams. To evaluate assignments and scripts of house/class tests. To carry out co-curricular, cultural and sports activities. To carry out societal activities. To establish healthy relationships between the mentor and mentee. To purchase and install articles of Iron boxing ring and gym. To purchase some more computers for office and labs. To upgrade zoology lab and purchase equipments. To purchase and install Xerox machine. to purchase and install cabling D-LINK and LAN cable