

Minutes of Staff Meeting (3/11/2025)

A meeting of staff was convened and chaired by college Principal Dr. Uttam Chand Chauhan on 3<sup>rd</sup> Nov. 2025 at 2:15 p.m. onwards in staff room. The following members of staff attended the meeting

Name	Signature
1. Janak Negi	[Signature]
2. Kushal Sharma	[Signature]
2. Balam Negi	[Signature]
4. Gian Chand	[Signature]
5. Kapoor Chand	[Signature]
6. Anand Prakash	[Signature]
7. Navinder Singh	[Signature]
8. Tanjina Devi	[Signature]
9. Inder Bungal	[Signature]
10. M. Sher Singh	[Signature]
11. Sheela Kumari	[Signature]
12. Vijaysonpal	[Signature]
13. Manjuli Devi	[Signature]
14. Ganjog Kumari	[Signature]
15. Jyoti Sharma	[Signature]
16. Surbala Negi	[Signature]
17. Vinod Kumar	[Signature]
18. Shweta Kaur	[Signature]
19. Bhegat Singh	[Signature]

- 01 Divya Devi
  - 02 Ayushi Negi
  - 03 Neha Kumari
  - 04 Sheetal Devi
- CSCA -  
President  
Vice President  
General Secretary  
C.R  
RPR leader

- ② Koshan Negi  
 ②1 Aliskula  
 ②2 अश्विनी  
 ②3 Shir Devi  
 ②4 Kisan Malg.

14/11/25  
 अश्विनी  
 Shir Devi  
 अश्विनी

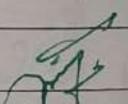
The following points were taken up for discussion and decisions were made:-

- (1) It was communicated by Principal Sir that worthy Director of Higher Education, Himachal Pradesh might visit our institution on 12<sup>th</sup> Nov. 2025, therefore members of teaching staff must keep their attendance registers updated, duly countersigned by Dean of Student welfare.
- (2) Keeping in view the advent of winter seasons, demand of extension boards (electricity) was sought from staff members and it was resolved that 5 nos. of electricity extension boards shall be purchased/prepared.
- (3) House exams of UG classes shall commence w.e.f. 5<sup>th</sup> Dec and conclude on 16<sup>th</sup> Dec. 2025.
- (4) Members of teaching faculty shall prepare and motivate students for the visit of worthy Director of Higher Education, i.e. for warm welcome or interaction (if needed)

The meeting ended with the vote of thanks to the chair and members present.

Bessingh  
 Staff Secy.

Bessingh  
 DSW

  
 Principal